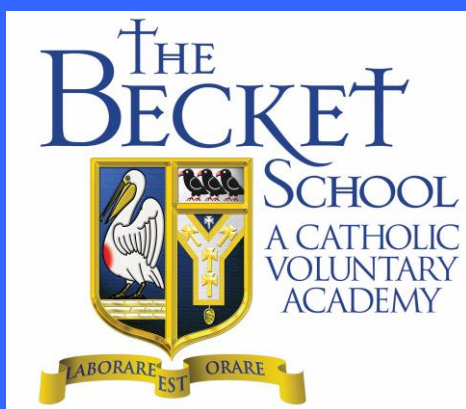




# PE Internship Placement Application Pack



## Duties and Responsibilities

### Hours of work:

Monday to Friday 8.30- 4.30pm (30 hours- over 4 days- days worked will be decided on appointment)

Expenses- £50/ week

Length of post: 31/08/2022 – 25/07/2023

Closing date for applicants: **8<sup>th</sup> July 2022**

Interviews week beginning the 11<sup>th</sup> July 2022

Applicants to complete the attached Application form and send with any other relevant information to Michelle Rowley, PA to the Headteacher on [m.rowley@becketonline.co.uk](mailto:m.rowley@becketonline.co.uk)

### Overview of the post

The person appointed will be joining the PE department at The Becket School. They will join a team of 5 specialist PE staff plus other staff who teach some PE lessons or help run school clubs and teams. They will be expected to be able to work on their own or as part of a group, lead activities as required and follow The Becket School's expectations of staff in terms of behaviour and conduct. The successful candidate will be reliable, dynamic and a positive individual who will work with staff in school and the department on activities, events and trips, playing an active part in wider aspects of School life.

The successful candidates will support the school and the department in various ways such as:

- Setting up equipment prior to lessons/ fixtures for staff
- Working with key students in lessons to support learning: Practical and theory lessons
- Co-ordinate notices and publicising the extra-curricular programme
- Enhance the schools external club links and promote to students
- Invite in external club link coaches to support extra-curricular
- Plus other responsibilities as needed



### Impact for our young people:

- ✓ Increased participation for students, more taking part and more students moving towards elite performance.
- ✓ Improved outcomes and confidence through lesson support to challenge more able and support least able, key individuals.
- ✓ Learning time maximised for students with the support of setting up equipment areas
- ✓ Increased security in changing areas with increased staff presence.
- ✓ Regularly reviewing equipment to ensure high Health and safety standards
- ✓ Support with administrative tasks and liaison with the school office on fixtures, detentions, taking completed conduct cards and working to ensure lost property is returned to students where possible.
- ✓ Signpost pathways for community sport and strength partnerships with local clubs



## Duties and Responsibilities



The successful candidates should each be able to show a high level of competence and ability in at least 2 of the following sports: Netball, Hockey, Rugby, Athletics, Football, Cricket, Rounders, Tennis or handball. They will demonstrate a willingness to attend Departmental Meetings and relevant general staff meetings, and participating in smaller working groups as appropriate.

The PE Intern will be a member of The Becket School staff and is expected to attend the induction day in July and all relevant staff training such as safeguarding, Health and Safety and relevant Teaching and Learning sessions. The School will support the successful candidates if they wish to achieve coaching qualifications relevant to their position at the school and their future career aspirations, subject to time and availability. All staff are expected to fulfil any reasonable request made by the Head or their Leader of Learning.

### General Responsibilities

- Be part of The Becket School Staff
- Attend school meetings where necessary
- Assist in supervision of students at key times before, during and after school
- Work with Students Services with management of lost property
- Inventory and condition of departmental resources

### PE Specific Responsibilities

- Setting up equipment prior to lessons/ fixtures for staff
- Working with key students in lessons to support learning: Practical and theory lessons
- Co-ordinate notices and publicising the PE dept extra-curricular programme
- Enhance the schools external club links and promote to students
- Invite in external club link coaches to support extra-curricular
- Student voice and feedback to review processes
- Organise and coordinate student rewards in PE
- Co-ordinate Social Media/Newsletters and Photography at sporting events
- Filming/Moderation Footage incl. upkeep of IT equipment
- Maintenance and review of display boards in the department area
- Drive the minibus to offsite fixtures (if required)/ Arrange transport
- Run after school clubs
- Officiate school fixtures and at key times in lessons
- Work with Chaplains and Heads of House to help organise inter-house competitions
- Manage equipment and PE stores including preparing team kits
- Health and safety audit/PE equipment is safe to use
- Assist in the organisation of charity events such as Ghana 5k
- Assist with cover for PE lessons and activities

For suitable candidates other possible opportunities in the week to work:

- With Psychology and Business Departments- working as a mentor to A Level students.
- With the school inclusion team to help students access the curriculum who may be disadvantaged.

## Duties and Responsibilities

**General Information about The Becket School-** please see our website: <https://becketonline.co.uk/>

Working at The Becket School The Becket Catholic Voluntary Academy is located in the well-regarded area of West Bridgford in Nottingham. We are a school of over 1100 students with a large sixth form and heavily oversubscribed in all year groups.



The Becket serves a wide geographical area from Long Eaton in the West, Radcliffe on Trent in the East, Clifton, and parts of the City of Nottingham and the local areas of Rushcliffe and West Bridgford around the school. The Becket school is housed in a relatively new building, which is well maintained with excellent teaching, sport and creative arts facilities.

Our school facilities are very popular with local community groups and sports teams. There are excellent public transport links, including swift access to the city tram and bus networks as well as the Nottingham ring road.

We were judged 'outstanding' in our latest Diocesan Canonical inspection, and we are currently rated 'good' by Ofsted.

We aim to create an orderly, welcoming environment where the Gospel values of love, peace and justice are reflected in the behaviour of all members of the school community. The school has recently introduced The Becket Way which outlines our values and expectations. The three essential components of this are – to work hard, be kind and do the right thing. Our students and staff have really embraced this programme and we have plans to extend it throughout all areas of the school. We offer a broad and balanced curriculum, enriched with visitors, school trips, events and activities to inspire each student in the joy of learning.

All our leadership teams in the school follow the principle of distributed leadership and are supported to be both accountable and also innovative in their work. Our SLT are highly visible throughout the school. One of the many strengths of the school is the work of our support staff and they are also supported to lead and engage in high quality CPD programmes. As a result, the staff community is collaborative and supportive with many of our staff working across different areas which makes a major contribution to The Becket Way.

The Becket is one of the lead schools for ITT training and works with Nottingham Trent University to provide a successful school direct training programme. Our parents and families are very supportive, and we work closely with them.

Please contact Kate Carroll - Teacher of Physical Education, [k.carroll@becketonline.co.uk](mailto:k.carroll@becketonline.co.uk) or 0115 9824280 for any queries.

